



Clara Dos Santos

Junior Graphic Designer

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🌐 claradossantos.com

🎁 23 years old

📍 Category B

Summary

Meticulous, curious, diligent, motivated, and attentive — these are some of the qualities I developed during my Associate Degree and through various jobs involving printing, graphic design, and photo editing. I also have experience in video shooting and editing.

Able and authorized to work in Canada.

Skills

- Proficient in adobe suite
- Organizational skills
- Graphic design proficiency
- Self motivation
- Art & design vision
- Problem-solving abilities
- Digital illustration mastery
- UX/UI expertise
- Video editing
- Teamwork & collaboration

Software



Experience Experience Expe-

GRAPHIC ART TECHNICIAN, Matane, QC

Cégep of Matane, December 2022 - May 2024

- **Shooting and video editing, photo editing, graphic creation** (displays, etc....) creating content for a website,
- Working for the different sectors inside the Cégep, like the **nursing area**, and helping creating a **website for the communication area** (that is currently used by the school),
- Provided advice on how best to use materials and resources when creating works of art,
- Developed creative solutions for **complex problems** encountered while working with artwork
- I helped design, produce, and install **exhibitions** as required.

GRAPHIC DESIGNER INTERN, Montréal, QC

Sauterelle design, March 2024 - May 2024

- **Photo processing and editing, assistant artistic direction, video shooting, graphic creation** (restaurant menu retouching, stickers, publication networks, ect...),
- Utilization of **Photoshop** in order to provide **high-quality photo editing**,
- Participation in real live production for private institutions such as the **Government of Québec**,
- Researched current design trends to ensure designs are **up-to-date**,
- Identified opportunities to refine existing processes and procedures in order to improve **efficiency**,
- Used **typography principles** to create effective layouts that communicated desired messages,
- Utilized **Adobe Creative Suite** to develop **high-quality graphics**.

PRINTING INTERNSHIP AND PAO, Bordeaux, France

Laplante, Novembre 2020 - Decembre 2020

- **Creation of logos, flyers, headlines**, and internal **graphic documents**,
- Contributed to project success through effective **communication** and **organization skills**,
- Adapted **research methods** and approaches based on project needs and evolving circumstances,
- Participated in **team meetings** and **brainstorming sessions** to contribute ideas and insights.

PRINTING INTERNSHIP AND PAO, Bordeaux, France

U'rself, December 2019 - February 2020

- **Creation of annual business calendar, stickers, and headlines,**
- Gained experience, exposure, and knowledge of career-specific procedures and systems,
- Developed strong **organizational** and **time management skills** by completing multiple tasks simultaneously,
- Demonstrated ability to take **initiative** and work independently on assigned projects,
- Gained practical experience with relevant **software** and **technology**.

Education Education Educa-

ASSOCIATE IN ARTS (A.A.) IN GRAPHIC DESIGN, Matane

Cégep de Matane, June 2024

GPA 3.7

Relevant Coursework

Video editing/shooting

2D animation

Photo editing

Computer programming

Awards & Honors

Merit Scholarship

Jury Member – Sacrifilm Festival, 2024

DIPLOMA IN DIGITAL MEDIA AND COMMUNICATION, Bordeaux

Arts and crafts high school Toulouse-lautrec, July 2020

Relevant Coursework

Visual creation

Technical and artistic skills

Management of visual projects

Graphic string

References References Refe-

MÉLANIE TRUCHON Sauterelle Design Inc.

Company Head - Internship Supervisor

☎ (514) 358-6843

✉ melanie@sauterelledesign.com

FRANCIS TURCOTTE Cégep of Matane

Communications coordinator and international development - Supervisor

☎ (418) 562-1240, poste 2170

✉ turcottefrancis@cegep-matane.qc.ca

Languages Languages Lan-

- **French**
Native

- **English**
Intermediate

